



VITAL RECORD REQUEST

KATHLEEN B. ZANOTTI
COUNTY CLERK

OFFICE OF
BAY COUNTY CLERK

515 CENTER AVENUE, SUITE 101
BAY CITY, MICHIGAN 48708
TEL: (989) 895-4280

FIRST CERTIFIED COPY: \$15.00

EACH ADDITIONAL CERTIFIED COPY: \$5.00

WHAT TYPE OF RECORD ARE YOU REQUESTING?

- Birth Certificate Death Certificate DD214
 Marriage License Divorce Record

WHO IS REQUESTING THIS RECORD?

- Person Named on Record Parent Named on Record Legal Representative or Guardian Other

INFORMATION ON RECORD

Name on Record - *Please Print*

Second Name on Record-*For Marriage license*

Date On Record

Phone Number

Number of Copies

Person Requesting Record - *Please Print*

Signature

Include self-addressed stamped envelope, check or money order

For Birth Certificate & DD214 requests, also include photo copy of picture ID